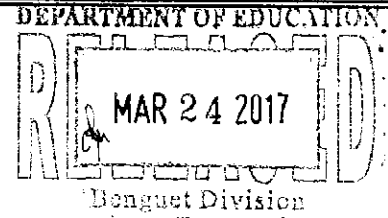




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF BENGUET**  
Wangal, La Trinidad, Benguet, 2601



March 17, 2017




**DIVISION MEMORANDUM**

No. **053<sup>s</sup>. 2017**

**DESIGNATION OF SCHOOL DRRM COORDINATORS FOR SY 2017-2018**

To: Public Schools District Supervisors/Coordinating Principals  
District DRRM Coordinators  
Elementary and Secondary School Heads  
School DRRM Coordinators  
Public and Private Schools

1. In compliance with DepEd Order 21, s. 2015 entitled, *Disaster Risk Reduction and Management Coordination and Information Management Protocol*, all schools are hereby directed to designate their School DRRM Coordinators to ensure prompt and well-coordinated programs, projects and activities from the national level down to the school level and vice versa.
2. School Heads may serve as the school DRRM Coordinator but shall appoint an alternate among other school personnel to assist in the implementation of DRRM. It is therefore strongly recommended that schools with more or less five (5) teachers, shall have a designated School DRRM Coordinator with the following suggested qualifications:
  - a) Preferably a resident near the school or within the barangay where the school is located;
  - b) He/she has no plan of transferring to another school for the next 2-3 years;
  - c) He/she is willing to undergo training to learn/enhance his/her knowledge on DRRM.
3. The assigned School DRRM Coordinators shall accomplish the attached DRRM Training Needs Assessment (TNA), and **submit to the Division Office on or before April 5, 2017** for consolidation and identification of participants to the planned DRRM trainings to be conducted this April 2017.
4. For information and compliance.

  
**FEDERICO P. MARTIN, Ed.D., CESO VI**  
OIC, Schools Division Superintendent

References: as stated

To be included in the Perpetual Index under:

ACTIVITIES      DESIGNATION      DRRM      POLICY      SCHOOL